



## **PRIVACY NOTICE**

Participation in the American Express Scholarship Program is voluntary. By submitting the American Express Scholarship application, you are agreeing to share your financial and personal identifiable information with Scholarship America, a third party, which administers this program on behalf of the American Express Foundation.

The scholarship application is confidential and will not be shared with American Express - except when needed for servicing purposes (e.g., confirmation of employment, to assist with eligibility, communication, etc.), or as required by law. Personally identifiable information (e.g. employee name, employee id, employee email, dependent child's home address, email address, date of birth, etc.) will not be shared with another third-party except for servicing the scholarship (e.g. scholarship recipient checks or status of the scholarship recipient at their university, etc.).

The scholarship application becomes the property of Scholarship America. Nonrecipient applications are maintained for one year and then destroyed. Scholarship recipient applications are maintained for the award period plus one additional year, and then destroyed.