# Dependent Tuition Assistance Program

## Renewal by Andersen | Moore Holdings

2024 Live Application Window: March 11, 2024 - April 15, 2024 @ 3pm CST <a href="https://learnmore.scholarsapply.org/renewalbyandersen">https://learnmore.scholarsapply.org/renewalbyandersen</a>

## ELIGIBILITY REQUIREMENTS

#### Who is eligible to participate in the Dependent Tuition Assistance Program?

To be eligible to participate in the Teammate Tuition Assistance Program, you must be a dependent of a team member that has been employed full-time by Moore Holdings, LLC or one of its affiliates comprising all of the businesses that carry the "Renewal by Andersen' brand names including Garden State Custom Windows, LLC., Fairchester Custom Windows, LLC., Long Island Custom Windows, LLC., Atlanta Custom Windows, LLC., Toronto Custom Windows Corp, Windows, LLC., and Jemico, LLC and have attained a minimum of one (1) year of employment at the date of the application deadline (i.e. April 15, 2024).

#### Who qualifies as a dependent?

Dependent children are defined as natural and legally adopted children or stepchildren living in the employee's household or primarily supported by the employee and who qualify for benefits offered by Moore Holdings, LLC or its affiliates as described above.

## Is the Dependent Tuition Assistance Program for full-time and part-time enrollment?

No. The Dependent Tuition Assistance Program is only eligible for dependents who are enrolled or plan to enroll in full-time undergraduate study for the entire upcoming academic year.

#### Do I need to attend a certain school?

No. However, you must attend or plan to attend an accredited two- or four-year college, university, vocational-technical school, CEGEP Institution, or graduate school for the entire upcoming academic year.

## Is there a minimum grade point average (GPA) that is required to receive the award?

Yes. The applicant must have a minimum grade point average of a 2.5 on a 4.0 scale (or its equivalent).

## Are all areas of study eligible to receive an award through the Dependent Tuition Assistance Program | Moore Holdings?

Yes! There are no limitations on the field of study for the Dependent Tuition Assistance Program.

#### Can I get a certification?

Certifications through an accredited educational institution are eligible through the program. However, professional licenses are not eligible expenses.

### SELECTION CRITERIA

#### How are recipients selected?

All eligible applicants who meet the eligibility criteria as described above will receive the award.

### AWARDS

#### What is the annual award amount?

Tuition assistance of up to \$2,500 USD or CAD per student will be awarded per calendar year for full-time enrollment.

#### Will payments be in USD or CAD?

The award payments will be issued in U.S. dollars (USD) to recipients attending college in the U.S. and Canadian dollars (CAD) to recipients attending college in Canada.

#### Does my award carry over from year to year?

No. Applicants may reapply to the program each year that they meet the stated eligibility requirements.

#### Is there a maximum lifetime award?

Yes. The maximum lifetime award for any eligible employee, including their dependents, is \$10,000 USD/CAD.

#### Is the award taxable income?

Yes. Tuition Assistance awards paid on behalf of team members' eligible dependents are considered taxable income to the employee.

### Who are the awards paid to?

Award checks are made payable to the school and will be mailed to the student's home address in a Scholarship America envelope. The student <u>must</u> present the check to their school for endorsement and processing. It is considered fraud to deposit the check into your own bank account.

#### How are funds allocated?

Once the funds are paid to the institution you are enrolled at, they are divided evenly throughout the academic year. If you have any questions about your case in particular, please contact the Bursar office at the institution where you are enrolled.

### APPLICATION PROCESS

#### How do I apply?

To apply for tuition assistance, please visit <a href="https://learnmore.scholarsapply.org/renewalbyandersen">https://learnmore.scholarsapply.org/renewalbyandersen</a> and click "Apply Now".

## Who administers the Renewal by Andersen I Moore Holdings, LLC Tuition Assistance Program?

The Renewal by Andersen | Moore Holdings Tuition Assistance Program is administered by Scholarship America, the nation's largest designer and manager of scholarships and other education support programs for corporations, foundations, associations, and individuals.

#### When can I apply?

The 2024 application period will be open from March 11, 2024 through April 15, 2024 at 3pm CST.

#### Is a transcript required?

Yes. All applicants are required to submit a transcript. Transcripts must display the student name, school name, grades and credit hours for each course, as well as the term in which each course was taken.

### Where can I find additional information about the program?

For more information on the Tuition Assistance Program, please visit <a href="https://learnmore.scholarapply.org/renewalbyandersen">https://learnmore.scholarapply.org/renewalbyandersen</a>.

#### Who do I contact if I have questions?

If you have questions regarding the Tuition Assistance Program, please reach out to the Program Manager at Scholarship America at <a href="mailto:renewalbyandersen@scholarshipamerica.org">renewalbyandersen@scholarshipamerica.org</a>.